

HOLTON PARISH COUNCIL

The December meeting of Holton Parish Council was held in Holton Village Hall on Monday 12th December 2016 starting at 7.30 pm.

Present:

Chairman Anthony Yeates
Vice-Chairman Robert Barter
Councillor Allan East
Councillor Roger Farrow
Parish Clerk Sonja Barter

Also present: John Walsh (District Councillor), Anne Purse (County Councillor) Chris Sewell (Maple Tree Children's Centre), Charlie Payne (Maple Tree Children's Centre), Bill Oakes, Stella Oakes, Fred Dike, Liz Dike.

The Interests Book was signed by Allan East at the November meeting: Interest in Planning Application P16/S3495/FUL. Home Close, Holton. OX33 1QF. A further amendment was added to the application and it was discussed before the meeting to meet the deadline.

1. Apologies:

1a. Co-option of Parish Councillor

The Casual Vacancy has been advertised for the required 14 day period and no election has been called. The vacancy can be filled by co-option onto the Council.

2. To confirm the Minutes of the Meeting of the Council held on **Monday 14th November 2016 which had been circulated to all councillors before the meeting**

Proposed by Robert Barter
Seconded by Roger Farrow

All agreed

OPEN FORUM

Charlie Payne and Chris Sewell outlined the aims and objectives of the Maple Tree Children's Centre and the lack of County Council funding for the project. Holton Parish Council along with other local Parish Councils is being asked to commit funds to make up the shortfall.

Villagers present at the meeting raised concerns about possible development at the Brookes site and the loss of Green Belt land contrary to the Green Belt Policy. John

Walsh (District Councillor) was made aware of the strong feeling regarding the removal of the un-developed land on the Holton Park site.

3. Matters Arising from the Minutes:

Notice Board – Allan East has this in hand

Website Grants – Website costs and the grant application form has been submitted.

Mike Oxlade will help and advise on the best packages available.

Removal of BT Public Payphone – note in Parish magazine and on phone box. No comments received so far.

Christmas lights were erected on the Green in early December – thanks to Allan East and Robert Barter.

4. Traffic Road and Highway Matters

Pot holes – reported on Fix my Street –

Verges – final cut completed on December 6th 2016 and re-payment received from OCC.

5. Financial Matters

a. Accounts submitted for Payment

Clerk's Salary – December	346.33
Clive Laman Village Maintenance November	142.50
Holton Village Hall hire 14 November 2016	13.00
Ann. Sub. Society of Local Council Clerks	103.00
Replacement Christmas lights and batteries	52.99
Renewal of Domain Name Reg.	12.99

Received OCC Verge Payment £374.83

b.	Deposit	6425.58
	Current	1518.18

c. HMRC Payments of £363.97 and £355.75

HMRC have been notified of payment errors – letter dated 21 September 2016.

No response

d. To set Precept for 2017/18

Provisions under Section 137 - £7.42 per elector (294 x £7.42 = £2181.48) which is the limit Holton Parish Council can spend on this expenditure which is not covered by the specific powers and duties of a Parish Council.

Expenditure to end of March 2017 showing balance at end of the year and expenditure set out for the year 2017/18. It was agreed that a section 137 amount

to be precepted at the rate of £4 per elector (£1176). Due to county council cutbacks there are likely to be calls upon the Parish Council to help with funding vital local community budgets. The Parish Council agreed to award a grant of £750.00 to the Maple Tree Children's Centre. The clerk's salary to increase by £179.00 and the contingency remain at £5000. This together with the usual running costs of the village such as: Churchyard maintenance, mowing village greens and general village maintenance, Orchard maintenance and insurances. The precept to be set at £14,581.

e. Effectiveness of the Internal Audit

The scope and effectiveness of the internal audit was discussed and agreed that it met all the criteria needed and that there were no recommendations or comments on the workings of the Parish Council.

It was proposed by Anthony Yeates and seconded by Robert Barter that the Clerk's Report be accepted and the Accounts paid. All Agreed

6. District/County Councillors

John Walsh reported on District Council matters: The progress of the Local Plan and the consultation paper should now be available February 2017. John Walsh to inform SODC Policy Planners of the Holton Parish Council view that the only area available for development on the Brookes site is the existing built area and there are no justifiable reasons to remove the unbuilt parkland area from the Greenbelt and thereby open up the whole site for development.

Suggest writing to MP John Howell.

Anne Purse reported on County Council matters: Council cutbacks continue.

7. Neighbourhood Plan.

Update received from John Fox – Workshops continuing in January. Notes on meeting with John Cotton on 6 December 2016. Confirmed as we thought CIL levy paid to the Parish in which the development occurs – Holton.

8. South Oxfordshire Local Plan

Correspondence dated 23 November from John Cotton in response to PC letters of 23 November 2016.

Correspondence from Peter Canavan dated 7 December in response to PC letters of 23 November and 28 November 2016.

The next intended consultation on the Local Plan - February 2017.

9. Oxford Brookes

Residents' Meeting 8 November attended by Anthony Yeates – Pay and Display parking still not implemented on campus.

Environment Impact Assessment Scoping Opinion Request for Wheatley Campus (proposal for development of up to 750 homes) submitted to SODC. The Parish Council have responded to this scoping request and it is available to view on the Planning website under Planning Application P16/S3686/SCO.

Workshop with Brookes Consultants and local representatives to be arranged now for early February.

10. Planning Applications

P16/S3495/FUL. Home Close, Holton. OX33 1QF. Amendment No. 1.

Proposed construction of 1 x 2 bed dwelling, 1 x 3 bed dwelling and 1 x 4 bed dwelling, garages, parking and alterations to access drive.

No strong views and accept that SODC will determine it as it considers appropriate.

Additional comments: Due to the length of the access road we have concerns over its width and no provision for passing places.

Note: Check with SODC on likely CIL payments.

P16/S3964/FUL. Old Park Farm, Holton, Oxford. OX33 1PX

Erection of cattle and straw building (Retrospective)

No strong views.

P16/S4039/FUL. Holton Cottage, Holton, Oxford.

Variation of condition 2 on application ref: P14/S0338/FUL – to alter position, level and elevations of Building A. Erection of a four bedroom dwelling with ancillary pool/garage.

Refer to planners for clarification and no time for comments from neighbours as plans only just received. Request extension to after the next PC meeting on 9th January 2017. Confirmed with planners.

11. Planning Decisions (South Oxfordshire District Council)

None

12. Reports

Holton Village Hall Management Meeting December report: Film Night 2nd

December great success and will be repeated. Xmas Eve and New Year's Eve events organised. Replacement windows and hall floor refurbishments to be carried out in January.

Report from Jan Marlowe and update on the Garage/Stables Conversions for the Holton Park Archive. SODC have given a favourable pre-application response and a Planning Application should be submitted in the New Year.

13. Publications/Letters and forthcoming events

Letter of thanks from Wheatley Park School for the school prize grant.

SODC questionnaire on Review of Members Allowances- members have completed the forms.

14. Items for discussion and/or referral to a future meeting:

Removal of ivy from park wall – the wall is the responsibility of the landowners not Highways. Care needed when removing the ivy as the wall can be damaged if the ivy is just pulled off, ideally cut the base of the ivy and let it die before removing. Some landowners act responsibly and maintain the walls and it is to be encouraged. Hopefully others will feel that regular maintenance would be in their best interests as well.

Policy for grants to be discussed at next meeting.

‘Nextdoor Holton’ psn – interest and uptake growing.

Fibre broadband is here in Holton.

15. Date of next meeting. The next Parish Council Meeting will be held on Monday 9th January 2017 starting at 7.30 pm in Holton Village Hall Committee Room.

There being no further business the meeting closed at 10.00 pm.