

HOLTON PARISH COUNCIL

The July meeting of Holton Parish Council was held in Holton Village Hall on Monday 11th July 2016 starting at 7.30 pm.

Present:

Chairman Anthony Yeates
Vice-Chairman Robert Barter
Councillor Allan East
Councillor Roger Farrow
Councillor Dave Cummings
Parish Clerk Sonja Barter

Also present: John Walsh (District Councillor), Anne Purse (County Councillor)

1a. Apologies: Pierre Vivant

1b. Declarations of Interest: Discussion whether Dave Cummings should declare an interest or not in Planning Application P16/S1463/FUL as a near neighbour but not an immediate neighbour. Decided that not applicable in the context of Building B.

2. To confirm the Minutes of the Meeting of the Council held on **Monday 13th June 2016.**

Proposed by Anthony Yeates
Seconded by Robert Barter

All agreed

3. Matters Arising from the Minutes: none

4. Traffic Road and Highway Matters

Verge protection – bollards – Contact Richard Taylor for price to place posts on the verge near the playing fields entrance, similar posts to the ones placed in the village hall car park. Posts with some reflective band to be used. Notify the rugby club and playing field management trust (WPC).

Verge cutting – the first and only cut this year was promised after 20th June – this has not been carried out as yet.

Ben Gristwood of BGG Garden and Tree Care has quoted a price of £300 + VAT to cut the village verges. He has undertaken the Holton verge cuts for the past 10 years on behalf of the County Council. It appears that the County Council has not given the go ahead for the village verge cut and in the interests of pedestrian and road safety it was agreed to ask BGG to carry out a verge cut in the week beginning 19th July.

Contact the County Council and see where they are with the proposed one cut and agree that the Parish Council take on the contract and receive payment for the cuts.

Proposed: Anthony Yeates Seconded: Robert Barter

All agreed

Potholes – some white markings have appeared – await repairs to the road.
Pothole repairs still needed in areas.

5. Financial Matters

a.

Clerk's Salary – July	346.33
Clive Laman Village Maintenance June	150.00
Holton Village Hall Hire July	13.00
Holton Village Hall hire Road safety group	6.50
Holton Village Hall Queen's Birthday Celebration Grant	172.00

b. Bank Balances

Deposit	5808.43
Current	475.69

Includes a payment from HMRC of £363.97 which is to be queried.

c. Asset Register Correction

The land on which the village hall stands was added to the Parish Council asset register in error and has now been removed as the status of the land has been clarified.

In 1973/74 the new village hall group raised £2000 through fund raising and subscriptions and used this to purchase the land from the Rector David Wood-Robinson who acted on behalf of the Diocese.

The new village hall group handed the £2000 to the Parish Council for them to make the purchase on their behalf. The land was conveyed to the Parish Council but not owned by the Parish Council. The land belongs to the Trustees of the Village Hall Management Committee.

The Parish Council as custodian trustees hold the deeds on behalf of the Village Hall Management Trustees. The reason for having the Parish Council as custodian trustee is that the Parish Council is a "perpetual body". If the individuals on the Village Hall Committee held the title to the land it would have to effect a transfer every time there was a change of committee.

The changes to the asset register Section 2 Annual Return Accounting Statement from £68,797 to £66,797 were initialled by the Clerk and Chairman..

It was proposed by Anthony Yeates and seconded by Robert Barter that the Clerk's Report be accepted and the Accounts paid.

All Agreed

6. District/County Councillors

Anne Purse (County Councillor) reported on County Council matters: Holloway Road, Wheatley road closures for gas mains work. London Road repairs delayed due to gas mains work. County Unitary report and District Council proposals put before a Government Inspector.

John Walsh reported on District matters: Draft local Plan published and out for consultation, comment by 19th August 2016. The inclusion of the whole Brookes site not just the built site causes concern and the proposals to remove the whole site from the Green Belt. The removal from the Green Belt to be resisted as development can be carried out with the built site remaining in the greenbelt. An ancient monument site is located on the unbuilt site area along with playing fields/cricket ground and also being prominent land of great landscape value in an ancient parkland setting.

Strategic sites near Holton being Harrington (Junction 7 M40) and Chalgrove Air field. The District preferred site being Chalgrove.

The proposals are apparently that Wheatley is not obliged to supply more housing as was previously assumed being a large village (10% growth to 2032) but because of the constraints of the green belt it is recognised that there may be restraints to any growth. However, Wheatley can choose to put sites forward if there is an established need.

Proposals that small villages provide 5% growth to 2032 - Holton classed as a small village.

7. Neighbourhood Plan

Roger Farrow reported on progress.

The Neighbourhood Plan steering group to produce a questionnaire and requested Roger to ask if Holton wished to be consulted on the Brookes site.

It was agreed that Holton wished to be consulted on the Brookes site and consulted on the whole questionnaire as it is of relevance to Holton residents who are joint stakeholders in the development of the Wheatley/Holton area, infrastructure and especially development on Brookes site.

The Wheatley and Brookes/Holton Neighbourhood Plan has to consult with all stakeholders in both villages as without full consultation the criteria will not be met as set out for Neighbourhood Plans.

The original agreement to include the Brookes site in the Wheatley Neighbourhood Plan area dated 14 December 2015 stated: 'Holton Parish Council looks forward to working with Wheatley Parish on the neighbourhood plan and would require representation on the neighbourhood plan steering group and the opportunity for all Holton residents to comment on the questionnaire and vote in the final referendum'.

A letter to be drafted from Holton Parish Council advising that Holton residents wished to be consulted on the full questionnaire as of relevance to all Holton residents as stakeholders in the Neighbourhood Plan area.

A full consultation with both villages is a requirement of this Neighbourhood Plan and was the original proposal as agreed between Wheatley Parish Council and Holton Parish Council and identified in the Neighbourhood Plan brochure delivered to both villages in April/May 2016.

8. South Oxfordshire Local Plan response

Holton Parish Council response: Development on the Brookes site outside the built area to be resisted. This is an area of great landscape value in the parkland setting of what was Holton Park and includes an ancient monument (mound and dry moat).

Proposal to remove the whole Brookes site from the Green Belt to be resisted as development on the brownfield part of the site can be carried out without removal of Green Belt status. The removal of this area from the Green Belt could not be justified.

A draft response to be prepared for approval by the Parish Council

9. Planning Applications

P16/S1463/FUL. Langdale House, Land adjacent to Holton Cottage, Holton.

Amendment No 1 dated 12th May 2016

Amendment No 2 dated 19th May 2016

Amendment No 3 dated 15th June 2016

Amendment No 4 dated 20th June 2016

Amendment No 5 dated 26th June 2016

Variation of Condition 2 of Planning permission P14/S0338/FUL for the replacement of approved drawings by amended drawings for the pool/garage building.

Erection of a four bedroom dwelling with ancillary pool/garage.

A note has been received from the Applicant Pierre Vivant that the proposal for Building A has been withdrawn and the Parish Council only have to comment on Building B (Garage/pool). This was confirmed by Kim Gould the Planning Officer dealing with the application.

The Parish Council agreed that they had no strong views on the application and accepts that SODC will determine the application as it considers appropriate. Only relating to Building B as Building A withdrawn from the application.

All agreed

10. Planning Decisions (South Oxfordshire District Council)

none

11. Letter to Holton Village Hall Management Committee.

A review of the Village Hall Trust Deed and Constitution has been undertaken by the Village Hall Trustees. Holton Parish Council to nominate one person from the Parish

Council to serve as Trustee on the Holton Village Hall Management Committee. The previous requirement was to nominate two persons. Anthony Yeates to continue as nominated Trustee.

Letter signed by the Chairman: Anthony Yeates. 11 July 2016 – All agreed

12. Reports

Holton Village Hall Management Meeting July report.

Village Orchard Party 9 July great success. Replacement windows and outside painting to be organised.

Road safety meeting – SID speed indicator device days to be organised for September and October. Members to continue to report areas in the village needing attention e.g. cutting back vegetation from signs and verge maintenance issues. The next meeting of the group has been arranged for Wednesday 2nd November 2016

13. Publications and Forthcoming Events.

Meeting with Oxford Brookes representatives – Jen Hoddinott (Project Manager Estate Communications), Paul Large (Director of Infrastructure Investments) and Sue Holmes (Director of Estates) has been organised for Wednesday 28th September 12 noon at Brookes Wheatley Campus. Wheatley Parish Council and Neighbourhood Plan group will also be represented.

Local plan open exhibition Wednesday 13th July 3-7 in The Merry Bells, Wheatley.

14. Items for discussion and/or referral to a future meeting:

None

15. Date of next meeting. The next Parish Council Meeting will be held on Monday 12th September 2016 starting at 7.30 pm in Holton Village Hall Committee Room.

There being no further business the meeting closed at 9.00 pm.