

## HOLTON PARISH COUNCIL

**The June meeting of Holton Parish Council was held in Holton Village Hall on Monday 13<sup>th</sup> June 2016 starting at 7.30 pm.**

**Present:**

Chairman Anthony Yeates  
Vice-Chairman Robert Barter  
Councillor Allan East  
Councillor Roger Farrow  
Councillor Dave Cummings  
Parish Clerk Sonja Barter

**Also present:** John Walsh (District Councillor), Anne Purse (County Councillor)

**1a. Apologies:**

**1b. Declarations of Interest:** None

### OPEN FORUM

**2. To confirm the Minutes of the Meeting of the Council held on Monday 16th May 2016.**

Proposed by Anthony Yeates  
Seconded by Robert Barter

**All agreed**

**3. Matters Arising from the Minutes:**

District Council grants for Queen's Birthday celebrations a grant of £172.00 has been received and will go towards the Village Party on July 9<sup>th</sup>.

The Standing Orders and Financial Regulations are posted on the Parish Council website.

**4. Traffic Road and Highway Matters**

Verge protection – bollards – Keith Stenning Oxfordshire Highways confirm that the Parish Council can place posts on the verge where it is necessary to stop parking and obstructions. The Parish Council will have to take responsibility for the posts and ensure that when erecting no damage is caused to underground services. Parish Councillors to survey the verge site and decide on how many posts and positions. The Clerk to get prices of posts and costs of installing. Contact Wheatley Parish Council re. a contribution to the costs for placing the posts outside the Rugby Club.

White lining and re-instating the Slow signs throughout the village – Highways have been informed and Holton white lining/signs reinstatement added to the list for action.

Gullies in need of cleaning throughout the village reported to Highways.

Gully by Holton Turn which floods after rain reported to Highways. Allan East to also take a look at the problem and establish whether it is the gully or the road levels causing the collection of water.

Verge cutting – the first and only cut this year will be carried out from 20<sup>th</sup> June. If the Parish Council wants more than one cut they will have to arrange this themselves and claim the grant from the County Council. Two contractors work locally: Michael Watts and Ben Griswood. The Clerk to contact these two for a quote for the village cut and to discuss with CC the responsibilities and implications in taking on the contract and accepting the grant.

Potholes – still awaiting repairs to marked road holes.

## 5. Financial Matters

### a.

Clerk's Salary – June	346.33
Clive Laman Village Maintenance	157.50
Holton Village Hall Hire June	13.00
Holton Village Hall hire Annual Parish Meeting	22.00
Ox. Gardening Holton Orchard mowing April/May	220.00
Ox. Gardening Holton Church mowing April/May	330.00
Arrow Accounting Audit	218.40

Received Queen's Birthday Grant from SODC - £172.00

### b. Bank Balances

Deposit	5808.43
Current	1163.52

Includes a payment from HMRC of £363.97 which is to be queried.

### c. Internal Audit 18<sup>th</sup> May 2016

The Internal Audit report for 2015/16 dated 18th May 2016 has been circulated. 'Overall the Council has sound arrangements in place to satisfy itself that its systems of internal financial control are both adequate and effective. There are approval and authorisation controls and there is a clear audit and management trail for financial transactions'.

### d. External Audit Date and Public Examination of the Accounts.

The External Audit date is 18<sup>th</sup> July 2016.

The Public Examination of the Accounts – 20th June until 29<sup>th</sup> July 2016.

### e. Annual Return

The accounting statement was approved by the Parish Council and signed by the Chairman.

**It was proposed by Anthony Yeates and seconded by Robert Barter that the Clerk's Report be accepted, the Annual Return Accounting Statement 2015/16 approved and the Accounts paid.**  
**All Agreed**

**6. District/County Councillors**

Anne Purse (County Councillor) reported on County Council matters: A40 layby and measures to stop parking on and near the cycle/foot path and to deter overnight parking. Grass cutting contracts and to be aware of the urban/rural cuts and who maintains the vision splays. White lining/slow signs reinstatement – Anne will press for action on this. County Council Unitary Council consultation report due out in July.

John Walsh reported on District matters: Draft local Plan due out on July 27<sup>th</sup> for comment. 7 Strategic sites put forward for consultation along with sites in larger villages. The District Unitary proposals – the consultation report due in late June/July.

**7. Neighbourhood Plan**

Roger Farrow reported on the progress with the steering groups on the Neighbourhood Plan. The local plan has identified 26 housing sites in Wheatley mainly in the Green Belt for consideration and to be shortlisted down to 5 sites or more and an allocation to provide 200 more homes in Wheatley.

**8. Planning Applications**

P16/S1463/FUL. Langdale House, Land adjacent to Holton Cottage, Holton.

Amendment No 1 dated 12<sup>th</sup> May 2016

Amendment No 2 dated 19<sup>th</sup> May 2016

Variation of Condition 2 of Planning permission P14/S0338/FUL for the replacement of approved drawings by amended drawings for the pool/garage building.

Erection of a four bedroom dwelling with ancillary pool/garage.

Anthea Vivant informed the Parish Council that Pierre was working on the plans but was having trouble with printing but would hope to arrive before the end of the meeting.

No discussion on the application until clearer plans before the Parish Council.

**9. Planning Decisions (South Oxfordshire District Council)**

P16/S1052/HH The Paddock, Holton. OX33 1QF.

Erection of a single storey side and front extensions and internal alterations and to remove the extensions to the rear of the dwelling.

**Granted**

P16/S1389/HH Becketts, Holton, OX33 1PS.

Two storey side extension. Single storey rear extension. Front single storey infill.

**Granted**

**10. Annual Parish Meeting**

The Annual Parish Meeting was held on Wednesday 25<sup>th</sup> May 2016 in Holton Village Hall. Reports from all village organisations including the Holton Park Archives and Museum, restoration project of the pony stables and the recently acquired William Crotch painting of Holton Park 1803.

**11. Reports**

Holton Village Hall Management Meeting June report.

Village Orchard Party 9<sup>th</sup> July. New carpeting in entrance hall.

Brookes Residents' meeting attended by Anthony Yeates and report circulated.

**12. Publications and Forthcoming Events**

Pedestrian and Road Safety Group meeting on Wednesday 15<sup>th</sup> June 2016.

**13. Items for discussion and/or referral to a future meeting:**

Pierre and Anthea Vivant arrived at the end of the meeting with plans on a tablet.

This was shown to the Parish Council and a site meeting then arranged there and then.

The site meeting was attended by Anthony Yeates, Roger Farrow and Allan East who will report back to the Parish Council after the site meeting.

**14. Date of next meeting.** The next Parish Council Meeting will be held on Monday 11<sup>th</sup> July 2016 starting at 7.30 pm in Holton Village Hall Committee Room.

There being no further business the meeting closed at 9.00 pm.