

**HOLTON PARISH COUNCIL**

**The January meeting of Holton Parish Council was held in Holton Village Hall on Monday 9th January 2017 starting at 7.30 pm.**

**Present:**

Vice-Chairman Robert Barter  
Councillor Allan East  
Councillor Roger Farrow  
Councillor Brian Pridmore  
Parish Clerk Sonja Barter

**Also present:** John Walsh (District Councillor), Clare Wright.

Robert Barter (Vice-Chairman) took the chair in the absence of the Chairman Anthony Yeates.

**1. Apologies:** Anthony Yeates

**1a. Co-option of Parish Councillor**

Brian Pridmore was co-opted onto the Parish Council. He completed the Declaration of Acceptance of Office and will be completing the Register of Interests before the next meeting.

**2. To confirm the Minutes of the Meeting of the Council held on **Monday 12<sup>th</sup> December 2016** which had been circulated to all councillors before the meeting**

Proposed by Robert Barter

Seconded by Roger Farrow

**All agreed**

**3. Matters Arising from the Minutes:**

Notice Board – Allan East has this in hand

Website Grants – Website grant of £739 has been awarded. Web site packages to be investigated. .

Removal of BT Public Payphone – note in Parish magazine and on phone box. No comments received so far. Note: comment received after the meeting from resident requesting that the Payphone remain in the village.

CIL payment in relation to the development at Home Close to be investigated, awaiting call back from SODC.

Policy on awarding Section 137 grant aid – has to be of use and affecting Holton Village residents. Roger Farrow to compile a Policy Statement.

**4. Traffic Road and Highway Matters**

Double yellow lines and some white lines and SLOW sign re-instated after the road surface works in the Rugby Club/Playing Fields area.

**5. Financial Matters****a. Accounts submitted for Payment**

Clerk's Salary – January	346.33
Clive Laman Village Maintenance December	150.00
Holton Village Hall hire 12 December 2016	13.00

<b>b.</b>	<b>Deposit</b>	<b>6425.89</b>
	<b>Current</b>	<b>848.85</b>

**c. HMRC Payments of £363.97 and £355.75**

HMRC have been notified of payment errors – letter dated 21 September 2016.  
No response

**d. To set Precept for 2017/18**

Expenditure to end of March 2017 showing balance at end of the year and expenditure set out for the year 2017/18. It was agreed that a section 137 amount to be precepted at the rate of £4 per elector (£1176). Due to county council cutbacks there are likely to be calls upon the Parish Council to help with funding vital local community budgets. The Parish Council agreed to award a grant of £750.00 to the Maple Tree Children's Centre. The clerk's salary to increase by £179.00 and the contingency remain at £5000. This together with the usual running costs of the village such as: Churchyard maintenance, mowing village greens and general village maintenance, Orchard maintenance and insurances. The precept to be set at £14,601. Notes attached to the Minutes.

**Proposed by Robert Barter and seconded by Roger Farrow**

**All agreed**

**e. Effectiveness of the Internal Audit**

The scope and effectiveness of the internal audit has been circulated was discussed and agreed that it met all the criteria needed and that there were no recommendations or comments on the workings of the Parish Council. Approved and signed by the Chairman of the meeting and the RFO.

**It was proposed by Robert Barter and seconded by Allan East that the Clerk's Report be accepted and the Accounts paid.**

**All Agreed**

**6. District/County Councillors**

John Walsh reported on District Council matters: The progress of the Local Plan and the consultation paper should now be available March 2017. John Walsh reported

that there were new SODC Policy Planners and Neighbourhood Plan Officers to help with the writing up of the local Neighbourhood Plan.

John Walsh reported that it appeared that the new Planning Policy team were tending towards the view that not all of the Brookes site should be removed from the Greenbelt. We await the next stage of the Local Plan in March.

Chalgrove transport links and the proposed Oxford/Cambridge routes discussed

#### **7. Neighbourhood Plan.**

Update received from John Fox – Workshops continuing in January/February. Other areas looked at for housing development in Wheatley are The Railway Pub site and Business site off the Littleworth Road.

#### **8. South Oxfordshire Local Plan**

The next intended consultation on the Local Plan - March 2017.

#### **9. Oxford Brookes**

Workshop with Brookes Consultants and local representatives has been arranged for February 6<sup>th</sup> – no further details as yet.

#### **10. Planning Applications**

P16/S4039/FUL. Holton Cottage, Holton, Oxford.

Variation of condition 2 on application ref: P14/S0338/FUL – to alter position, level and elevations of Building A. Erection of a four bedroom dwelling with ancillary pool/garage. Amendment Nos 1 & 2

Agree that the views of the neighbours be heard and a decision then taken. If the Planners agree an extension then the decision can be taken at the February meeting if not an extra meeting will have to be called.

Note after meeting: Extension not allowed until the next meeting – meeting to be called for Monday 16<sup>th</sup> or Tuesday 17<sup>th</sup> January to discuss above planning application.

P16/S4162/FUL. Oxford Brookes University, Waterperry Road, Holton, OX33 1HX

The development consists of single storey portable kitchens linked together to form a small scale temporary catering complex – linked to the existing kitchen on the Campus.

**No strong views on the application and accepts that SODC will determine it as it considers appropriate.**

P16/S4257/FUL. Land north of London Road, Wheatley.

Alterations to existing southern boundary wall including reduction in height.

To reduce the height to between 900 mm and 1m.

Holton Parish Council appreciate that retaining the wall at the existing height is probably impossible now due to the condition of the wall, however feel that the proposed height of 900mm/1m above ground level is too low and would not be high enough to serve as an effective boundary or match the remaining areas of old park wall. We feel that the finished height should be nearer 1.5 m to try to retain the historic significance of the Holton Park boundary wall. **Refused**

**11. Planning Decisions (South Oxfordshire District Council)**

P16/S3495/FUL. Home Close, Holton. OX33 1QF. Amendment No. 1.

Proposed construction of 2 x 3 bed dwelling and 1 x 4 bed dwelling, garages, parking and alterations to access drive. **Granted**

**12. Reports**

Holton Village Hall Management Meeting January report: Accounts for the year ended 31<sup>st</sup> December 2016 - Income £28,503 and Expenditure £25,211 giving a surplus for the year of £3,292. Net assets at end of year £30,047.

Hall floor refurbishments carried out and replacement windows to be installed shortly. Second film night on February 3<sup>rd</sup>.

**13. Publications/Letters and forthcoming events**

High-speed Broadband has arrived in Holton. Cabinet 7 (outside Holton Cottage) went live on 08/12/16. Information notices to be placed on the Notice Boards , website and village magazine.

**14. Items for discussion and/or referral to a future meeting:**

Orchard Mowing Contract for 2017 and 2018 to be advertised in the magazine and tenders invited.

New Website content and designers to be researched for the next meeting.

**15. Date of next meeting.** The next Parish Council Meeting will be held on Monday 13th February 2017 starting at 7.30 pm in Holton Village Hall Committee Room.

There being no further business the meeting closed at 9.30pm.