

HOLTON PARISH COUNCIL

The March meeting of Holton Parish Council was held in Holton Village Hall on Monday 13th March 2017 starting at 7.30 pm.

Present:

Chairman Anthony Yeates
Vice-Chairman Robert Barter
Councillor Allan East
Councillor Roger Farrow
Councillor Brian Pridmore
Parish Clerk Sonja Barter

Also present: John Walsh (District Councillor) Anne Purse (County Councillor)

OPEN FORUM

Anne Purse advised on the proposed Oxford /Cambridge express way and the various routes under consideration.

The Maple Tree Children's Centre in Wheatley has received County Council funding.

John Walsh advised on the Local Plan which is due for publication on 29th March 2017.

1. Apologies:

2. To confirm the Minutes of the Meetings of the Council held on **Monday 13th February 2017 which had been circulated to all councillors before the meeting**

Proposed by Anthony Yeates
Seconded by Robert Barter

All agreed

3. Matters Arising from the Minutes:

Notice Board – Allan East has this in hand

Draft Policy on awarding Section 137 grant aid – This was approved by the Parish Council and Roger Farrow will prepare a final draft for adoption at the next meeting.

Orchard Mowing Contract one tender has been received and the contract was awarded to Richard Taylor of RTlandscapes.

Website – Further research into suitable methods of designing and hosting a Parish Council website. The Chairman to speak to Ian Beach re. joint hosting of a website with the Village Hall.

Holton Litter Blitz arranged for Saturday 22nd April 2017.

Parish Council web file storage. It was agreed to open a Drop Box Account.

4. Traffic Road and Highway Matters

Highways Contractors have carried out extensive drain clearance in the village. Litter on the A40 and A418 has been reported and John Walsh will also report to the District and their contractors Biffa.

Fix my street website – continue to report road defects.

5. Financial Matters

a. Accounts submitted for Payment

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|---|-----------|
| Clerk's Salary –March | 346.33 |
| Clive Laman Village Maintenance February | 112.50 |
| Holton Village Hall hire 13 th February 2017 | 13.00 |
| Parish Council Office expenses to year end 31/03/17 | 251.65 |
| Annual Home Allowance | 152.00 |
| Public Works Loan due on 22/03/17 (Direct Debit) | 1157.64 |
| Orchard tree weed mats and posts | 22.83 |
| Hi-viz vests and litter pickers | 49.36 |
| VAT claimed for year 2016/17 | £195.84 |
| Precept due 03/04/17 | £7,300.00 |

b. Bank balances after paying above:

| | |
|----------------|----------------|
| Deposit | 4426.69 |
| Current | 912.44 |

c. HMRC Payments of £363.97 and £355.75

HMRC have been notified of payment errors – letter dated 21 September 2016.

No response. Further letter sent 21 February 2017.

d. Section 137 Expenditure limit for 2017/18

The appropriate sum for Parish Councils for the purpose of Section 137 is £7.57 per elector.

It was proposed by Anthony Yeates and seconded by Allan East that the Clerk's Report be accepted and the Accounts paid.

All Agreed

**6. District/County Councillors
Covered under OPEN FORUM**

7. Neighbourhood Plan.

Neighbourhood Plan update and meeting of Wheatley Parish Councillors and Holton Parish Councillors held before the Parish Council Meeting of 13th March in Holton Village Hall Committee Room.

Holton Parish Council to write to the WNP Committee stating that Holton Parish Council consider that the 'OBU Built Area' is only the actual 'built' area and not the whole area defined by the boundary of the neighbourhood plan. The land forming the two dwellings on the Waterperry Road and the playing fields between the OBU buildings and the A40 is not what we consider the built form. WNP appears to define all this land as 'built' – Holton PC disagree with this definition. HPC considers that this built area is the only area available for development and the Green Spaces should remain intact.

8. South Oxfordshire Local Plan

The next intended consultation on the Local Plan is due to be published on 29th March 2017.

Brian Pridmore to attend the Parish Council briefing on the Local Plan on 28th March at Didcot.

9. Oxford Brookes

Brookes Residents' Meeting on 15th February attended by Anthony Yeates. Parking on the Waterperry Road – students and staff urged to park responsibly. Police and the University staff have been placing notices on vehicles reminding them that they must park safely. Police will ticket cars parked after dark. The new parking system of Pay & Display will become operational during March 2017. Dr. Anne Gwinnett announced her departure from Brookes and therefore her role in chairing the committee meetings.

10. Planning Applications

P17/S0582/FUL. Terence House, Holton. OX33 1PS.

Variation of condition 2 on application ref. P14/S0338/FUL – to alter the size and level of Building A. Erection of a four bedroom dwelling with ancillary pool/garage.

Amendment No 1 dated 8 March 2017.

Holton Parish Council consider that this application should be **Refused** for the following reasons: Height and scale would represent inappropriate development in the Green Belt. Overbearing and oppressive form of development would adversely affect the amenity of neighbours. No significant changes from the 'refused' application P16/S4039/FUL.

P17/S0782/HH. Carina, Holton. OX33 1PZ.
Demolition of existing garage, erection of two storey side, front and rear extension.
Internal modifications. **No strong views**

11. Planning Decisions (South Oxfordshire District Council)

P16/S3964/FUL Old Park Farm, Holton. OX33 1PX.
Proposed additional cattle building.

A formal application is not required.

P16/S4039/FUL. Holton Cottage, Holton. OX33 1PS
Variation of condition 2 on application ref. P14/S0338/FUL to alter position level and elevations of Building A. (Erection of a four bedroom dwelling with ancillary pool/garage. **Refused**

P16/S2345/FUL. Old Park Farm, Holton, OX33 1PX.
Erection of a farm dwelling. **Refused**

12. Reports

Holton Village Hall Management Meeting March report:
Trivia Quiz 10 March. Film Night 21 April. Gardens Open 4 June. Holton Players Play/Supper in April. Replacement seating decision.

Road Safety Meeting March 1st. Speed limit reduction 20 mph suggested. Village questionnaire to be prepared. Loose kerb stones by the post box on village green. Complaints regarding dog mess fouling the footpaths – dog poo bins. Request that pedestrians and motorised scooter driver wear hi-viz.

It was agreed to put a note in the village magazine re. dog mess and the responsibility of owners to pick up after their dogs and to urge the use of hi-viz jackets when walking at night on the village roads. Loose kerb stones to be reported on Fix my Street.

NAG Minutes circulated – next meeting Wednesday 17th May 2017.

13. Publications/Letters and forthcoming events

SODC Town and Parish Forum 5th July 6-9 at Thame.
SODC Local Plan Meeting 28 March – Brian Pridmore to attend.
Orchard Committee Meeting Friday 17th March. Brian Pridmore agreed to be the Parish Council representative on that committee.

14. Items for discussion and/or referral to a future meeting:

Activities at Poplar Mead – complaints from neighbours.
Allan East to talk to the owner.

Parish Meeting proposed dates – 18th or 25th May 2017.....check with Holton Village Hall Bookings and confirm.

15. Date of next meeting. The next Parish Council Meeting will be held on Monday 10th April 2017 starting at 7.30 pm in Holton Village Hall Committee Room.

There being no further business the meeting closed at 9.00 pm.