

The Holton Parish Council virtual meeting (via Zoom) was held on Monday 13<sup>th</sup> July 2020 starting at 7.30 pm

**Present:**

Chairman Robert Barter  
Councillor Allan East  
Councillor Andy Murray  
Councillor Brian Pridmore  
Councillor Roger Farrow  
Parish Clerk Sonja Barter

**Also present:** Tim Bearder (County Councillor) Sarah Gray (District Councillor)

1. None

**1a. Declarations of interest:** Brian Pridmore Planning Application Rose Cottage, Holton. P20/S1581/HH. Interest declared in this application as personally affected by the proposed extension on a neighbouring property. Brian Pridmore stated his concerns regarding this application in Open Forum and took no part in the discussions on the planning application.

**2** To confirm the Minutes of the Meeting of the Council held on Monday 8th June 2020 which had been circulated to all councillors before the meeting.

Proposed by Roger Farrow  
Seconded by Andy Murray

**All agreed**

**OPEN FORUM**

Tim Bearder (County Councillor) reported on the proposal by Ian Huspeth Leader of the County Council to cancel the County Council elections and await a decision on the Unitary Council or other re organisation options before holding elections.

Concern over the implications in the Local Plan out for consultation regarding removal of areas from the Green Belt.

Sarah Gray (District Councillor) reported on the public consultation on the Local Plan and the concern about the Green Belt issues and regarding the Brookes site the move by Brookes to have the whole site removed from the Green Belt.

Sarah was made aware of the Parish Council's objection on the Terence House application and asked to convey our concerns to Kim Gould the Planning Officer involved.

**2a Holton Coronavirus Village Support Up-date.**

No requests for assistance received in the past month, all seems to be returning to normal. The Orchard and Hall Car park are being used for outdoor Pilates and Yoga Classes. The Hall is still closed.

**3. Matters Arising from the Minutes:**

Website Accessibility checks and checklist. Allan East has circulated a breakdown of the regulations and actions that the Parish Council could take in order to comply. This was discussed and it was agreed to contact TEEC who have produced the Quainton website . Template and Transfer £400 and annual hosting £10 a month. Allan East to make the contact.

Bus Shelter Graffiti update – The interior has been painted and the ceiling will be painted shortly. It was agreed to get quotes for cleaning the outside brickwork and the application of an anti-graffiti coating on the interior paintwork and possible options to protect the exterior surfaces. The Clerk to make contact with suitable Contractors.

Brookes Liaison Group: Two Zoom meetings have been held involving The Holton PC Chairman Robert Barter, Wheatley Parish Council Chairman Doug Lamont, Brian Pridmore Holton PC, Toby Newman Wheatley PC and Kevin Heritage (Wheatley Park School). Key issues are being identified but the eventual development of the site is still unclear and there are access issues to resolve with the County Council. Contact has been made with Oxford Brookes Director of Estates and Campus Services Jerry Woods and Deputy Director of Estates Mark Tugwell who both appeared keen to talk to the Liaison Group. We are awaiting a communication from them.

**4. Traffic, Road and Highway Matters**

No issues to report.

**5. Financial Matters****a. Accounts submitted for payment**

Clerk's Salary July	396.00
Clive Laman June village maintenance	90.00
R. Taylor Landscapes Orchard June	144.00
R. Taylor Landscapes Churchyard	171.43
Arrow Accounting Audit	254.00

**b. Bank balances after paying above cheques and money received.**

<b>Deposit</b>	<b>£19,433.43</b>
<b>Current</b>	<b>£547.43</b>

**It was proposed by Brian Pridmore and seconded by Andy Murray that the Clerk's Report be accepted and the accounts paid.** **All Agreed**

**6. District/County Councillors.**

Taken in Open Forum

**7. Churchyard**

The change of use application was made on 18<sup>th</sup> June. The Planners have requested an archaeological field evaluation and the Countryside and Conservation Officers require further information. An extension of the time to determine this application to be requested and expert surveys investigated.

**8. Planning Applications:**

P20/S1581/HH. Rose Cottage, Holton. OX33 1PS.

Two storey side extension to existing semi-detached two storey dwelling. Block up east elevation ground floor window.

Objections raised: Unneighbourly overlooking, in excess of 40% development and inaccurate measurements on the drawings. Both neighbours have raised objections. The SODC Planners to be asked to check out any inaccuracies and advise on obscured glass in overlooking windows. Objection

P20/S1966/FUL. Land adjoining St Bartholomews Church, Holton. OX33 1PR.

Change of use from agricultural land to burial ground (extension to existing burial ground} and churchyard. No Objection

**9. Planning Decisions (South Oxfordshire District Council):**

None

**10. Reports**

Enforcement reference SE20/173 Waterperry Road – driveway and hard standing. The Enforcement Officer has yet to visit the site due to pressure of work and suggested that the Parish Council also write to the owner regarding the carrying out of work that would require planning approval and which does not appear to have received any such approval.

Enforcement reference 272838 and a previous enforcement ref. SE18/571 further clarification to be given to the planners.

**11. Publications/Letters and forthcoming events**

Letter from Claire Wright concerning issues of the Churchyard extension, a reply and explanation to be sent.

**12. Items for discussion and/or referral to a future meeting: None****13. Date of next meeting.** The next Parish Council Meeting will be held on **Monday 14<sup>th</sup> September 2020** starting at 7.30 pm.

There being no further business the virtual meeting closed at 9.30 pm.